

SELECTMEN'S MINUTES
MONDAY, APRIL 16, 2018

Present: Parker Lord, John Kiker, Steven Mattson

The meeting was called to order at 3:35 P.M. and the minutes for the previous meeting were accepted.

The board approved two tax refund requests in the amounts of \$230.14 and \$7,947.87.

The plans for communicating the budget proposed for next year were discussed following the Board of Finance approval of publication last week. Selectman Kiker and Linda Winzer will post the legal notices for the public hearing on May 3rd and the Annual meeting for May 17th. The meetings and the budget document will also be posted on the town's websites coincident with the legal notice timing.

A job description for the Board and Commission Administrative Assistant position will be finalized and communicated following today's board approval of the description with the intention of filling this position shortly and allowing for a training period prior to the retirement of the present employee on June 30th.

The board also approved the wording of the next communication piece for the town's sites concerning the importance of town resident involvement in the governance process.

Selectman Mattson advised the board of a resignation on the Rogers Lake Authority and the efforts to find and designate a replacement.

There being no further business, the meeting was adjourned at 4:55 P.M.

Respectfully submitted,

Steven Mattson
For the Board of Selectmen