

Affordable Housing Commission

Meeting Minutes

August 1, 2019
6:00 p.m.

Present: Isabel Roberge, Dan Hagan, Carol House, Tim Hildner, Phyllis Ross, Tina West,

The meeting was called to order at 6:00 p.m.

Approval of the July 6, 2019, Meeting Minutes was tabled until our September meeting.

Old Business:

Payment Status – All current Affordable Housing residents are on track for payment. Roberge had a few questions about the bookkeeping practices. She will investigate, resolve, and inform the Committee at a future meeting.

Income levels vs. monthly land lease fee – Only one set of income taxes has been received to date. A second reminder letter has been sent with a due date of August 31. Certified letters from the First Selectman will follow if needed.

Home Condition & Upkeep – no new information

Selection criteria assessment – no new information

Ground Lease review and update – The Commission continued the review the Information on Eligibility and Application document. Several edits were reviewed and will be included. Roberge noted a potential problem for applicants because a construction loan typically requires a down payment. The Commission discussed the potential for building duplex housing. The Commission agreed not to pursue this option t this time. West and Hildner will work together to develop a draft document for using rental properties for affordable housing.

Ruth Young parcel development – no new information

Current affordable housing model assessment - no new information

Affordable Housing Committee member reorganization and search - no new information

New Business: no new business

At 6:58, West made a motion, seconded by House, to adjourn. The motion passed unanimously.

Respectfully submitted by Daniel Hagan.