

Affordable Housing Commission

Meeting Minutes  
December 5, 2019

Present: Steve Mattson, Carol House, Tina West, and Christina Darnell.

In the absence of chairperson, Steve Mattson called the meeting to order at 6:00 pm. Minutes from the last meeting, on November 7, were approved. Christina Darnell was introduced as a new member of the Commission. Mattson, with assistance from others, provided Darnell with a brief history of affordable housing efforts in Lyme and outlined some of the options the Commission is currently discussing.

Old Business:

Review of current affordable housing units and monthly land lease fee.

Mattson reported that the Commission has received income verification information from five of the six affordable housing units in Lyme. Mattson calculated the monthly land lease fees for next year and provided his analysis to the Commission to review. There was a motion and second from the floor to adopt the updated land lease fees, and this motion was passed. Mattson will send a letter to all units informing them of the land lease fee they will owe starting on February 1. Banks holding the relevant mortgages will also be notified. Mattson suggested that these land lease fees be recalculated every two years.

Ground Lease Review and update

Nothing new to report. Likewise there is nothing new to report on the proposed ground lease review and update. The next step for this revised lease is a legal review. We are waiting to assess if there are high priority candidates interested in applying for affordable housing before more funds are expended. Further action on parcel development for the Ruth Young property is waiting for the same reason.

Current affordable housing model assessment.

A handout discussing various affordable housing models was prepared by Tim Hildner and passed out at the meeting. Thanks to Hildner for his effort. Commission members are asked to study the handout for discussion at the January meeting.

New Business:

No new business was discussed.

At 6:50 pm, West made a motion, seconded by House, to adjourn. The motion passed unanimously.

Respectfully submitted by,

Carol House