

Succession Planning Committee Meeting Minutes

Wednesday, December 2, 2020, 6:30 P.M.

Virtual Meeting via Zoom

The Meeting was called to order at 6:31 P.M.

Members present: Dan Hagan, Chair, Bernie Gigliotti, Mac Godley, John Kiker, David Lahm, Parker Lord, Steven Mattson, David Tiffany, and Susan Tyler. There were approximately six members of the public.

Hagan spoke about the Meeting Minutes of November 18, 2020. Three corrections are needed:

1. Page 1 - 3rd paragraph should reference Meeting Minutes for September 16, not 21.
2. Page 2 - 3rd paragraph starting with "Kiker and Lahm". Sentence starting "Mattson said he thought the town leadership needs to live in and love the town but that the same does not apply to employees."
3. Page 3 – 2nd paragraph sentence "The State puts frequent...."

Godley made a motion, seconded by Lahm, to approve the Meeting Minutes of November 18, 2020, as amended. The motion passed unanimously.

Hagan reviewed the DRAFT Succession Planning Committee Final Report. Each of the five sections was reviewed in turn. No comments were received on sections 1, 2, and 3. In section 4, Lahm recommended adding the on-line location for the Committee's Meeting Minutes. Hagan agreed. In section 5, Tyler noted the current language of Recommendation 1 is not consistent with the motion approved at the November 18 meeting. Discussion followed and the language of Recommendation 1 will be amended to "Implement Option #3 (Selectmen, Town Meeting with additional staff.) Any staff addition would be processed through the normal approval chain." Gigliotti made a motion, seconded by Tyler, to approve the Succession Planning Committee Final Report as amended. The motion passed unanimously.

Hagan thanked the Committee members for their participation in the Committee and for their hard work over the last six months.

Lahm made a motion, seconded by Godley, to adjourn. The motion passes unanimously. Hagan declare the Meeting adjourned at 7:03 P.M.

Respectfully submitted,

Dan Hagan, Chairman