

Lymes' Senior Center Building Committee

March 10, 2021

Via Zoom

Present : Skip Beebe, Russell Learned, John Kiker, Mary Stone, Stephanie Gould, Don Abraham, Jeri Baker, Ken Biega, Dan Hagan. **Absent:** Tim Griswold
Jeri Baker convened the meeting at 7:10p.m. as a ZOOM experience.

Guests: none

Communications: Email from First Selectman Griswold – tabled for RFP discussion

Adoption of Minutes: Motion to approve the minutes of February 10, 2021 (Learned moved/Kiker seconded) Motion carried.

Old Business:

- Business/community organization Survey –Sample will be analyzed

Other old business: None

New business:

- Community survey – launched this past Monday to current active center members who have email. About 120 have responded so far with 750-800 active emails currently in the database. We will wait for several days as these responses come in and plan to expand the survey through other means to other community sectors. The school system has agreed so far to post a link to their community news page on their website.
- The ad launches March 11th for interested firms to reply. The RFP will post on March 15th with a deadline of March 31st for submissions. Discussion followed on whether to allow any time extensions.
- The tour of the exterior of the center will be posted in the RFP for Thursday, March 18th with a rain date of the 19th and at 1p.m. Baker will conduct the tour.
- Discussion on language for plans in the RFP was held.
- A suggestion to update committee members on the number of responses and how many firms took part in the exterior tour was made as well as any other updates needed.
- Other New business – **Brief discussion of placeholder budget request**

Public comment : none

Next Meeting Date: April 14, 2021

Adjournment: Learned moved to adjourn. Kiker seconded. Motion carried. Meeting adjourned at 7:55p.m.

Respectfully submitted by Jeri Baker