

Lyme Public Library
Board of Directors

Meeting Minutes

January 26, 2022

Present: Judy Ulrich, Chair; Diana Fiske, Vice-chair; Diane Brown, Secretary; Laura Mooney, Morgan Regan, Lynn Richmond, Mary Stone, Jack Sulger.

Ex Officio: Melissa Fournier, Library Director.

Guests: Steve Mattson, First Selectman; David Lahm, 3rd Selectman; Deb Giaconia, Chair, and Jo Ann Shettles, Vice-chair of the Friends.

1. Call to order: Judy Ulrich called the meeting to order at 5:05PM. Judy asked members to introduce themselves to David Lahm and state how long they have been serving on the Board.

2. Remarks by Guests: Steve Mattson explained that determination of staff salaries is the responsibility of the Selectmen, not the Board of Directors. Salaries appear, only in aggregate as a line item, in drafts of the budget the Board submits as recommendation to the Selectmen.

3. Approval of Meeting Minutes: The Board approved the meeting minutes from December 1 and December 15 with the following correction in Section 3 of the December 15 minutes: "Mary Stone made a motion to accept the budget draft (minus the personnel portion of the budget) to move forward and submit to the Board of Selectmen."

4. Library Director's Report: Melissa reviewed the Fiscal Year Financials and the Library Statistics for the first half year. She discussed the Racial Equity Book Club and reported planning is underway for a summer reading program with Lyme Consolidated School students with the theme "Off the Beaten Path". She reported that she will be doing staff evaluations and on the need for an anti-bullying policy. She submitted a draft of such a policy for Board members to review, prior to a vote to adopt at our next meeting.

5. Friend's President's Report: Deb Giaconia said the Friends membership is now at 62. They have covered the adult programming costs to date.

6. Old Business: Strategic Plan: It was suggested that all Board members look over the 2019 strategic plan before our next meeting and think about areas on which they wish to work. The Board will look for direction from Melissa on how the staff will figure into the action items in the plan. More discussion to be held at a future meeting.

7. New Business: Library Director Evaluation: Judy introduced the topic and Mary said that this should be an opportunity for the Director's professional growth, and that she wished to be involved in the evaluation. Melissa said that Holly Rubino would not be in editing the library newsletter. Mary said that she would be willing to do it.

8. Next Monthly Meeting: February 23, 2022 at 5 p.m.

9. Adjournment – The meeting was declared adjourned at 6:05 p.m.

Respectfully submitted,
Diane Brown, Secretary