

## Lyme Public Library Board of Directors

### Meeting Minutes

June 29, 2022

**Present:** Judith Ulrich, Chair; Emily Hildner, Secretary *pro tem*; Laura Mooney; Morgan Regan; Mary Stone; Jack Sulger.

**Ex Officio:** Melissa Fournier, Library Director; Steven Mattson, First Selectman.

**Absent:** Diane Brown; Joan Motyka; Lynn Richmond

**Guests:** Deborah Giaconia, President, and Joann Shettles, Vice-president, Friends of the Lyme Public Library.

1. **Call to order:** Chair Judith Ulrich called the meeting to order at 5:00 PM. Mary Stone moved, and the Board approved, adding to the agenda a discussion to Old Business regarding clarifying the secretary's responsibilities when taking meeting notes.
2. **Remarks by Guests:** None.
3. **Approval of Meeting Minutes:** Mary Stone made a motion to approve the minutes of May 25<sup>th</sup>, 2022. Emily Hildner seconded. The minutes were approved unanimously.
4. **Library Director's Report:**
  - Monthly Statistics – Melissa Fournier reported that attendance at programs has increased. Circulation has decreased a bit but there has been an increase in digital services. Use of computer services has increased.
  - Report on Library Programs – Program attendance has significantly increased this year.
  - The library received an RPA grant totaling \$15,330.40. Funds were used to purchase necessary improvements to necessary equipment and to extend WIFI services further outside the building.
  - The library received a \$1,000 grant from the Community Foundation of Eastern Connecticut which will be used to hire guest speakers for the Racial Equity Book Club meetings.
  - The Children's Summer Reading program will officially begin on June 21.
5. **Friends President's Report:** Deb Giaconia reported that the program budget remains the same. The annual book sale is coming up in September. Volunteers to help with sorting are appreciated. In October, there will be an art and architectural book sale.
6. **Foundation President's Report:** Judy Ulrich briefly discussed the function of the Foundation and having attended the Investment Selection Committee for the Foundation.

7. **Old Business:** Mary reviewed the Secretary's timeline and template for the minutes. In addition, we discussed plans of actions starting this spring and going through the summer.
8. **New Business:** Judy brought up the issue of having more committees. Morgan Regan initiated a discussion around increasing promotion of the library's programming. The idea of a community calendar was discussed as well as the idea of having an ice cream party this summer, perhaps on the summer solstice day. Finally, the formation of a nominating committee for the vice chair position was discussed. Morgan Reagan, Diane Brown, and Laura Mooney volunteered to work on this.
9. **Next Meeting:** July 27<sup>th</sup> at 5:00 pm
10. **Adjournment:** Mary Stone made a motion to adjourn the meeting and Laura Mooney seconded. The meeting adjourned at 6:15 pm.

Respectfully submitted by  
Emily Hildner  
Secretary *pro tem*