

UNAPPROVED

Lyme Public Library Board of Directors

Meeting Minutes

July 27, 2022

Present: Judith Ulrich, Chair; Diane Brown; Emily Hildner; Joan Motyka; Morgan Regan; Lynn Richmond (joined by phone at 5:45PM); Mary Stone; Jack Sulger.

Ex Officio: Melissa Fournier, Library Director.

Absent: Laura Mooney.

Guest: Jacqueline Jaffe, President, Lyme Public Library Foundation.

1. **Call to order:** Judith Ulrich called the meeting to order at 5:05PM.
 2. **Remarks by Guests:** (See item #6, Foundation President's Report.)
 3. **Approval of Meeting Minutes:** Mary Stone made a motion to approve the minutes of June 29th, 2022. Jack Sulger seconded. The minutes were approved unanimously.
 4. **Library Director's Report:**
 - Monthly Statistics – Melissa Fournier presented the most recent circulation and program attendance statistics.
 - Report on Library Programs –
 - Children's Librarian Barbara Carlson is retiring on August 2nd. Natalie Hall is training to replace her.
 - Melissa will be hiring a Library Assistant 1 (10 hrs.) to assist Natalie.
 - Discussion of the retirement party for Barbara on July 29th.
 - The travelling Mystic Aquarium Touch Tank program had 31 attendees.
 - Program attendance for Natalie's pre-school story time has been increasing: the last one had 17 children.
 - Thanks to ARPA funding, the Library is getting six new computers tomorrow.
 - New patron library cards will be introduced.
 5. **Friends President's Report:** None. Judy asked for volunteers to assist at the Friends' Book Sale on September 9th and 10th.
- ➔ **Extra item:** Mary asked new Board member Joan Motyka to share her background.
6. **Foundation President's Report:**
 - a. Jacqueline Jaffe reported on two important dates:
 - i. On August 6th at 11:00am, a plaque will be dedicated to Judith Lightfoot at the tree planted in her memory. Several people will share their remembrances. The remains of Emma, the Library Cat, are interred there.
 - ii. On September 1st, a benefit performance for the LPL Foundation of "Ring of Fire" will take place at the Ivoryton Playhouse: tickets are \$110 each.

- b. Mary asked Jacqueline about the effects of recent stock market volatility on the Foundation's contribution to the Library. She explained that the Foundation's investment committee foresaw this circumstance and liquidated enough to have \$57,000 cash on hand for this fiscal year's (2022-23) contribution. Jack explained that the Foundation's contribution amount is determined by market activity over several quarters, so it's not impacted by short-term volatility. If the market trends down over a longer period, then the contribution would be adversely affected.
 - c. The Foundation's annual meeting will take place in the last week in October.
7. **Old Business:**
- a. Nominating committee for a Vice-chair – Diane Brown and Morgan Regan reported on their work to date.
8. **New Business:**
- a. Judy updated the Board on plans for a Library event in October to acquaint new residents and others with volunteerism in the Town of Lyme. Representatives from community non-profits will provide information on opportunities within their organizations. This is part of the 2020 Strategic Plan for the Library.
 - b. Judy discussed the idea of having a Library program on the topic of anxiety.
 - c. The Board discussed having the Annual Meeting on August 31st, preceded by a short monthly business meeting.
9. **Adjournment:** Emily Hildner made a motion to adjourn the meeting. Joan seconded. The meeting was adjourned at 6:15PM.

Respectfully submitted by
Mary Stone,
Secretary *pro tem*