Lymes' Senior Center Board of Directors Meeting
At the Senior Center
September 18, 2023

BOARD MEMBERS PRESENT: Jane Folland, Joni Bonvicin, Diana Seckla, Jeri Baker, Margaret Thach, Stephanie Lyon-Gould, David Griswold, Peter Lucchese, Kathy Lockwood

MEMBERS ABSENT: Jacqueline Roberts, Christina Gotowka, Jeremy Crisp, Sue Campbell

I. CALL TO ORDER: Peter Lucchese at 1:00

II. GUESTS: None

III. MINUTES OF July 17, 2023 MEETING
Corrections: Members Absent: Jacqueline; Committee Reports: Line 4, projection screen; Officer 2023 Election: Thach. Motion to accept the minutes with corrections was put forth by Jeri Baker, seconded by Joni Bonvicin. Motion Carried

IV. TREASURER'S REPORT: Jane Folland
Report dated July 15, 2023 - September 12, 2023

V. COMMUNICATIONS: None

VI. COMMITTEE REPORTS:
Director's Notes: Stephanie Lyon-Gould
Current membership is 1164. The Center had 2236 visits during the month of July and 2270 during August.
Stephanie passed out a tentative schedule of classes/programs and their frequency, scheduled times and places. From October 2-13 the Center will be closed. On October 2nd, Public Works will move Stephanie and Caitlin's offices to the American Legion Room at Old Lyme Town Hall. October 4-5, items will be moved to storage. Remaining items will be available to members and/or sold/donated.
Facilities Report: Annual fire alarm test was completed. Leak in the kitchen ceiling was caused by a compromised condensation pan for the air conditioner. The kitchen will be functioning without air conditioning until it can be fixed during construction.

VII. OLD BUSINESS: None

VIII. NEW BUSINESS:
Building Committee Update: Jeri Baker
The Building Committee hopes to hire the Construction Management Company at Wednesday's meeting. Six companies submitted proposals and have been narrowed to three. The remaining firms are all very reputable, gave great presentations, and the committee is checking out their

references. The responsibilities of the Management Company will include handling the bidding process for subcontractors, oversight, handling paperwork, grants and public funding that need to be tracked and more. The Building Committee meetings will be moving to the Lyme Library and the Old Lyme Town Hall meeting room.

BOD Kitchen Tour: Peter Lucchese

Peter conducted a tour of the Center's kitchen and reported his conversations with Carol, the Kitchen Manager, and the head selectmen of Lyme and Old Lyme. Items such as the sink and steamer drain lines, new enclosed food prep counter, larger dishwasher and steam table, new flooring and painting of walls were mentioned. Jeri Baker put forth a motion, seconded by Diana Seckla, to table the discussion until the October meeting. Motion carried.

Other Old Business: Jeri Baker

Sue Campbell is retiring from the Board after at least 16 years of service and several years as Board President. Jeri put forth a motion to authorize purchase of a $100 gift card. Joni Bonvicin seconded. All in favor, motion carried.

IX PUBLIC COMMENT: None

X. ADJOURNMENT: Meeting adjourned at 2:25 pm. Diana Seckla put forth the motion, Joni Bonvicin seconded. Motion Carried.

Next Regular Meeting, October 16, 2023 at the new location Old Lyme Town Hall - 2nd floor Meeting Room.

Respectfully submitted,

Paula Emery
Recording Secretary