

Minutes of the Lymes' Senior Center Building Committee Meeting

5:00 PM June 12, 2024

Old Lyme Town Hall Meeting Room

Present: Jeri Baker, John Kiker, Toni Phillips, Bennett Bernblum, Alan Sheiness, Ken Biega, Martha Shoemaker (ex officio), David Lahm (ex officio), Stephanie Gould (ex officio), Rick Goulding, Russell Learned

Absent: Skip Beebe, Point One Architects

Members of the Public: Mariette McCord

I. Call to order: Baker called the meeting to order at 5:02pm. Attendance taken of members and public present

II. Guests: Danielle Couture, Steve Buccheri, Newfield Construction Management

III. Minutes – May 8, 2024 Regular Meeting – Motion to approve by Kiker, seconded by Goulding. Motion carried.

IV. Old Business –

- **Ground Breaking** – discussion of a great day and thanks to all who helped to make it happen
- **Building Plan update** –Continued discussion of contractual billing process. Clarification of STEAP reimbursement procedure to be addressed by towns. Shoemaker advised that the state has just “frozen” ARPA monies pending a review of distribution. Sheiness announced that the Friends of the Lymes' Senior Center 501c3 unanimously voted to contribute \$25K to the project and those funds will be directed to the A/V system upgrade. Initial discussion of the senior account, both towns to address. Discussion of the security system upgrades; costs/requirement for cameras or plan to be determined and what is cost/work responsibility of the towns and building plan. Gould requested consideration of office monitor need for security. IT manager for the town will be invited to next committee meeting.
- **Kitchen plan update** – Baker reviewed the 5/13/2024 meeting with kitchen management, Shoemaker, Point One, David Roberge and RJS kitchen consultant. Clarification of process, needs and approvals that need to be sought before work can go forward. RJS will visit site 6/12/24 in order to advise and produce drawings along with Point One to submit for approval. Point One developed a two phase initial plan draft for owners' meeting on June 12th. Shoemaker will contact Ledge Light to alert to need for rapid approval in order to keep kitchen project on critical path for construction
- **Fundraising** – Working group will meet with significant potential donors to gain input.

V. Other Old Business – none

VI. New Business –

- Red Thread and FF&E update – Kiker reported meeting with Red Thread and that their design work (per agreement) is moving forward. Projected order process is for October 2024.
- New monthly reports – Public reports are available on towns' web pages. Discussion of committee report. Biega requested additional information for future reports. Baker stressed again the need to keep committee report in committee.

VII. Other New Business - None

VIII. Public Comment –None.

IX. Adjournment –Motion to adjourn by Goulding, seconded by Learned. Meeting adjourned at 6:00 pm
Next regular meeting date July 10, 2024 at the Old Lyme Town Hall Meeting Room.

Respectfully submitted by Jeri Baker, Building Committee Chair