LYME LIBRARY BOARD OF DIRECTORS MEETING MINUTES

July 31, 2024

DRAFT

PRESENT: Laura Mooney, Chair, Joan Motyka, Vice Chair, Michael James, Secretary; John Kiker, Ralph Lewis, Mike Prill, Lynn Richmond (by phone), Judy Ulrich.

EX OFFICIO: Melissa Fournier, Director (absent, on vacation)

GUESTS: Jeanne Rutigliano, President of Friends of the Lyme Public Library; Jacqueline Jaffe, President of the Lyme Public Library Foundation

SPECIAL NOTE:

Ms. Mooney announced that Judy Ulrich will be retiring from the board after many years of extraordinary service. There will be a special evening planned in her honor later this month.

1. CALL TO ORDER:
Chair Mooney called the meeting to order at 5:01

2. APPROVAL OF MINUTES:
Ms. Motyka motioned for the minutes from May 29th to be accepted as written, seconded by Mr. Lewis. Minutes accepted unanimously.

3. DIRECTOR'S REPORT:

Ms. Fournier is away on vacation until August 6th; the report was summarized by Ms. Mooney: All statistical categories, re: print materials, circulation, attendance, were up for the year. The children's Summer Reading Program has 40 attendees. The HUAC work is scheduled to begin in the early Fall, 2024. Planning for the new Movie Festival is underway; the first event will be September 5th.

4. REPORT FROM FRIENDS:

Ms. Rutigliano reported that there are no Friends meetings during July and August. The annual Book Sale will be September 6th. There is a need for assistance with the book sale, especially the day before due to the Library Movie Festival which is scheduled for September 5th.

Ms. Rutigliano discussed how the Friends are organized; there remains an opening for the position of Vice President; the Friends provide support with funding for various adult programming and other expenditures, such as a new book cart, the "People Counter," etc. There will be a fund-raising letter sent in the fall.

6. REPORT FROM THE SWEET SPOT:

Ms. Motyka reported the Sweet Spot is on pause until the day after Labor Day, September 3rd. She encouraged everyone once again to attend and bring home baked goods.

7. REPORT FROM THE FOUNDATION:

Ms. Jaffe discussed the function of the Foundation. It is a non-profit 501 C3 private foundation, manages an endowment that supports the library and its budget. The amount donated to the town to support the library's budget depends on investment returns. MS. Jaffe stressed that the Foundation has no oversight as to how the funds are distributed.

8. COMMITTEE REPORTS

Outreach Committee.

Mr. Lewis reported that the Trivia Night will hold its first event at 7:00pm on August 7th at the library. He discussed prizes and the need for assistance to help set up.

The semi-annual Volunteer Fair will be held on October 20th from 2:00-4:00pm at the library.

Facilities Committee:

Mr. Prill reported that the front doors will be made handicap accessible. The First Selectperson has informed the Board that the costs will be covered by the town. No completion date has been established.

9. OLD BUSINESS:

The Strategic Plan Status Report was discussed. Mr Kiker and Ms Richmond will draw up a document based on board discussions, reports, and minutes.

10. NEW BUSINESS:
Ms. Motyka discussed the progress on the Board Handbook.

11. ADJOURNMENT
The meeting was adjourned at 6:17 by acclimation.

REMINDERS:
NEXT BOARD MEETING WEDNESDAY, Aug 23, 2024