Minutes of the Lymes' Senior Center Building Committee Meeting
5:00 PM September 11, 2024 -Old Lyme Town Hall Meeting Room

Present: Jeri Baker, John Kiker, Toni Phillips, Ken Biega, , Stephanie Gould (ex officio), Rick Goulding, Skip Beebe Martha Shoemaker (ex officio), Russell Learned, Bennet Bernblum **Absent:** David Lahm (ex officio), Alan Sheiness

I. Call to order: Baker called the meeting to order at 5:05pm. Attendance taken of members.

II. Guests: Danielle Couture, Newfield Construction Management, Greg Nucci, Point One Architects, Erik Olsen, Old Lyme Facilities Manager

III. Minutes – August 14, 2024 Meeti**ng** – Motion to approve by Goulding, seconded by Kiker. Motion carried.

IV. Old Business –

- **Building Plan update –A**dditional information requested for monthly reports. Committee reviewed monthly report to approve current change orders as presented. Motion to approve the $58,539.26 by Biega , seconded by Bernblum. Motion carried.
  Couture advised that February 13, 2025 is the current closing/finish date for Newfield. Project is on schedule and moving along as anticipated. Current needs to finalize plans for the additional kitchen upgrade ongoing. Discussion of owners' contingency and clarification held.
- **Kitchen plan update** – Plans for submission to Ledge Light and for pricing and infrastructure changes/upgrades ongoing with the expectation of submission to Ledgelight within the next 2-3 weeks.
- **Red Thread** – Baker reviewed pricing proposal options by Red Thread, the meeting for package review, recommendations by Point One and additional information obtained for fees and quotes. Gould added additional questions to consider. In order to maintain quality, ordering and critical path, Baker requested a motion to ask Red Thread to submit an itemized quote that reflects the alternate package option with corrections and few replacements. Shoemaker announced that this may need to go to bid. Discussion followed that the BOS has authority to exempt Red Thread from that policy process. Shoemaker will schedule that discussion for the Monday, September 16, 2024 BOS agenda. Motion to request the quote from Red Thread by Beebe seconded by Learned. Motion carried.
- **CT Comp update** – Erik Olsen reviewed current discussion of IT plans for the center.
- **Fundraising** – Baker reported that Kiker, Bernblum and she met to brainstorm ideas to move forward with fundraising. A meeting with Shoemaker and Lahm to discuss will be scheduled. Additionally, Dan Hagan from Lyme and Rick Goulding will join this effort.

V. Other Old Business – none

VI. New Business – none

VII. Other New Business – none

VIII. **Public Comment** –None.

IX. Adjournment –Motion to adjourn by Learned seconded by Phillips. Meeting adjourned at 6:09 pm
Next regular meeting October 9, 2024 at the Old Lyme Town Hall Meeting Room.

Respectfully submitted by Jeri Baker, Building Committee Chair