

Minutes of the Lymes' Senior Center Building Committee Meeting

5:00 PM October 9, 2024 -Old Lyme Town Hall Meeting Room

Present: Jeri Baker, John Kiker, Toni Phillips, Stephanie Gould (ex officio), Rick Goulding, Skip Beebe Martha Shoemaker (ex officio), Russell Learned, Bennet Bernblum, David Lahm (ex officio), Alan Sheiness **Absent:** Ken Biega

I. Call to order: Baker called the meeting to order at 5:10pm. Attendance taken of members.

II. Guests: Danielle Couture, Steve Buccheri, Newfield Construction Management, Greg Nucci, Point One Architects

III. Minutes – September 11, 2024 Meeting –Correction Learned and Bernblum abstentions for August minutes approval. Motion to approve as corrected by Beebe, seconded by Learned. Sheiness abstained for September absence. Motion carried.

IV. Old Business –

- **Building Plan update –Monthly Report reviewed. Newfield currently on schedule to complete construction Feb. 13, 2025.** Committee reviewed monthly report to approve current change orders as presented. Motion to approve \$32,579.23 by Goulding , seconded by Kiker. Motion carried.
- **Kitchen plan update** –Final piece for plan for submission to Ledge Light completed today and can be submitted. Committee reviewed the current projected costs for the kitchen upgrades that exceeds approved 80K budget. Extensive discussion of the current balance of owners' contingency and the need to vote to approve its use for the kitchen project. Committee will discuss any future consideration of budget needs if unforeseen or unpredictable cost increases occur. Newfield currently does not anticipate any unforeseen problems now that major parts of the project have been diagnosed, addressed and completed. Approval of contingency earmark will also maintain critical path for construction. Motion that 102K of owners' contingency is earmarked for the kitchen upgrade made by Sheiness, seconded by Goulding. Motion carried.
- Additionally, Sheiness discussed the Senior Center Board of Directors' ongoing concern about the Friends 501c3 Board of Directors' intended donation for the project's upgraded and code compliant audio visual system. Further discussions will be held with both boards.
- **Furniture Procurement Update** –Shoemaker advised that she and town hall staff are working to finalize the RFP document to post by 10/23/24. She discussed her conversation with Red Thread and the need to finalize specifications for the document. Anticipated posting by 10/23/24 and responses due by November 11, 2024. Committee will be involved in reviewing proposals.
- **Fundraising** – Baker requested a meeting date with Lahm and Shoemaker to discuss new potential plans to address fundraising.
- **V. Other Old Business** – none

VI. New Business – Baker reviewed the 9/27/24 Building Buzz meeting and the positive response received. She noted that the October meeting has been cancelled by the senior center.

VII. Other New Business – none

VIII. Public Comment –None.

IX. Adjournment –Motion to adjourn by Goulding, seconded by Phillips. Meeting adjourned at 6:06 pm
Next regular meeting November 13, 2024 at the Old Lyme Town Hall Meeting Room.

Respectfully submitted by Jeri Baker, Building Committee Chair