Minutes of the Lymes' Senior Center Building Committee Meeting
5:00 PM November 13, 2024 -Old Lyme Town Hall Meeting Room

Present: Jeri Baker, John Kiker, Toni Phillips, Stephanie Gould (ex officio), Rick Goulding, Skip Beebe Martha Shoemaker (ex officio), Russell Learned, Alan Sheiness, David Lahm (ex officio), **Absent:** Bennett Bernblum

I. Call to order: Baker called the meeting to order at 5:02pm. Attendance taken of members.

II. Guests: Danielle Couture, Newfield Construction Management,

III. Minutes – October 9, 2024 Meeti**ng** –minutes approval. Motion to approve as corrected by Beebe, seconded by Goulding. Motion carried.

IV. **Public Comment** –None.

V. Old Business –

- **Building Plan update –Monthly Report reviewed.** Discussion about potential timeline for completion that may be extended due to additional scope of work for the kitchen**.** Committee reviewed monthly report to approve current change orders as presented. to extend builders' about possible need Motion to approve $177, 464.69 by Kiker, seconded by Goulding. Motion carried. Shoemaker asked about possible need to extend builders' risk policy and will research. Discussion followed for suggestions for planning for possible reopening to assist staff and completion of project.
- **Kitchen plan update** –Ledge Light Health District has issued approval for the kitchen plan. Discussion followed about possible timeline for completion.
- **Furniture Procurement Update** –Shoemaker advised that three proposals were submitted for public opening on November 8, 2024. They include WB Mason, Red Thread and Strategic Spaces. Working group met on November 8 and will again on November 15 to vet and choose finalist for interviews. Committee will interview during an executive session in special meeting on November 20th, 5pm in the Old Lyme Town Hall Mezzanine Conference Room with a possible recommendation to the towns for hire.
- **Fundraising** – Baker requested again a meeting date with Lahm and Shoemaker to discuss new potential plans to address fundraising. Shoemaker will have date(s) to plan on November 15th.
- **V. Other Old Business** – none

VI. New Business – **STEAP** – Baker advised of a conversation with Old Lyme Finance Director Anita Mancini that Old Lyme is ready to submit for full reimbursement for the STEAP grant of 500K for Old Lyme. Discussion followed.

VII. Other New Business – none

VIII. **Public Comment** –None.

IX. Adjournment –Motion to adjourn by Phillips, seconded by Goulding. Meeting adjourned at 5:36 pm Next regular meeting December 11, 2024 at the Old Lyme Town Hall American Legion Room.

Respectfully submitted by Jeri Baker, Building Committee Chair